

Space 2

Affordable room hire at Manchester Craft and Design Centre

Space2 is available to hire
for meetings, seminars,
workshops and projects.

Situated on the ground floor
of Manchester Craft & Design
Centre in the heart of the
city's Northern Quarter. We
are just 5 minutes walk from
Piccadilly Gardens, and
easily accessible from all
major transport routes,
including Victoria and
Piccadilly stations and
Shudehill interchange.



Specifications

Space2 has a footprint of approximately 25 m² / 270 ft² (5m x 5m) and is fully wheelchair accessible.

All walls are painted white and there is a clear area that can be used to project images. The space has a sink with hot and cold water, a refrigerator, 6 x 13a double electric sockets on two fused circuits, electric heaters and an extractor fan. There are blinds on the windows, wireless internet access and a projector.

Suggested capacities:

Theatre style 20

Boardroom layout 12

Workshops 12



Equipment

4 folding tables 1830 x 760mm

2 folding tables 1220 x 600mm

18 folding chairs

1 whiteboard/flipchart stand

1 data projector with cables

Larder fridge

6 black trestle tablecloths

Refreshments and kitchen
equipment including kettle
& mugs - £10



Charges

Monday - Friday

Full Day (10am - 5pm) £250

Half Day (10am - 1pm or 2pm - 5pm) £125

Saturday/Sunday

Full Day (10am - 5pm) £275

Evenings

After 5.30pm from £90 per hour



Additional Packages

Hire one of our makers to help your team learn a new skill while getting to know one another. We have worked with ceramicists, pewter smiths, watercolour artists and jewellery makers to create a unique experience for your co-workers or friendship group. Room hire fee not included. Workshops and material costs may vary. Please email contactus@craftanddesign.com or call the office on 0161 832 4274 to learn more.

Creative materials from £15 per day

Nurturing creativity is what we do. If you need to get out from behind your desk and do some big thinking, consider our creative package. This includes colourful papers, professional pens and pencils, stamps, stickers, flip-chart, lego and Play-Doh to help ignite you and your team's creativity.



Additional Packages

Photography Equipment Hire

Space 2 is the ideal location for a still life photoshoot. We have a photography backdrop stand and two 1.35m rolls of backdrop paper in Arctic White and Oxford Blue. We have an Interfit F5 Three-Head Fluorescent Photography Lighting Kit with Boom Arm and a selection of clamps.

Full Day: £40

Half Day: £20

Room hire fee not included.

You are welcome to bring additional equipment and arrange the room however you need.



Food & Drink

Fred's is now open on the ground floor of the Centre - an English-style café with a northern accent and appetite.

Expect simple, seasonal, locally sourced things turned into lunch things, snack things, baked things, sweet things, comfort things, and some surprisingly chef-y things. Plus, all the cups, mugs, pints, and bottles of things you'd expect from a café that isn't mucking about.

Menus change daily, but you'll always find something worth eating. Breakfast snacks and coffee from 10am, with lunch from 12pm, Tuesday to Saturday.

Check out the [menu](#) on our website or follow [@freds_mcr](#) for the latest.



Catering Options

Lunch Offer

Coffee & Cake - £5 pp

Coffee, Sandwich & Cake - £12 pp

Receptions

1x drink per person - £5 pp

1x drink & 3x canapes - £12 pp

Buffets

Maximum 85 people - £30 pp

Hiring of cafe seating area

£250 per day

To discuss collaborations, please reach out to FRED's Cafe directly.

*pp - Per person



FAQs

Where can I park?

There is a loading bay on Oak Street, but vehicles must then be moved to appropriate car park or on street pay and display.

Church Street NCP car park is one minute away at the end of Oak Street and there are two disabled bays on Oak Street.



Do you offer discount rates for charities?

Yes, we do. Please email exhibitions@craftanddesign.com for more information.



What time can I arrive to set up?

All bookings include a 30-minute set-up and pack-down time. You can arrive at 9.30am and leave at 5.30pm. Just let us know if you require this at the time of booking so we ensure a member of staff is on hand to greet you.

Is Space 2 accessible?

Both the entrances to our building and Space 2 are step-free. We have a disabled toilet on the ground floor. Unfortunately, our two-story Victorian building is currently without a lift so if you would like to arrange a staff member to come down and assist you with anything, please call the office on 0161 832 4274.



What cable adapters do you have for the projector?

We have the following adapters available: MacBook, iPhone, USB-C (Apple & Windows) and a Display Port Adapter.

Can I hire the whole building?

Our beautiful Victorian building was a former fish market and has retained some of its original features. It's a great location for filming, photoshoots, gigs and performances. We are open to the public Monday – Saturday from 10am – 5.30pm and on the 2nd Sunday of the month from 11am – 5pm. We are able to hire the building outside of those hours. Just email exhibitions@craftanddesign.com to discuss your requirements.

Our dry hire fee starts at £1500.



Contact Us

If you would like more information or would like to book Space 2, please email contactus@craftanddesign.com or call the office on 0161 832 4274

www.craftanddesign.com

Manchester Craft & Design Centre
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@manchestercraft



We are a registered charity
(charity number 1173366)



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**ARTS COUNCIL
ENGLAND**



**MANCHESTER
CITY COUNCIL**

Terms and Conditions for Space2 hire

- Longer term bookings are available. Please note that these rates apply only to bookings for space2, rates for hiring the Centre as a venue are available on request.
- We require payment in full to secure your booking.
- We operate a strict refund policy. Refunds will only be made if the booking is cancelled more than 28 days in advance. Refunds may take up to 28 days to be processed. Please state the account you would like refunds to be made into.
- If your booking is made within 28 days of the date requested, full payment will be required, and a refund will not be possible. All payments can be made directly via bank transfer, invoice and PayPal.
- If you have regularly cancelled bookings, we reserve the right to stop accepting new bookings from you/your business.
- Late departures will be charged by the hour at the evening rate, £90/hour.
- All room bookings must specify the equipment required seven days in advance and supply room layouts, where appropriate.
- We expect workshop / project bookings to have a Health & Safety risk assessment and Public Liability certificate seven days in advance. Please refer to Workshop / Project Hire Terms & Conditions for further details.
- Damages / losses must be reported immediately, and charges may be applicable.
- If you are in arrears, MCDC management reserves the right to refuse your booking.

Any additional marketing support will be provided at the discretion of the Marketing Lead.

As our team works part-time, capacity may be limited.

- 1x webpage on the Manchester Craft and Design Centre website
- 1x Instagram post
- 1x Facebook post
- 1x Inclusion in the Manchester Craft and Design Centre bi-weekly e-newsletter.
Your event will be added to the e-newsletter 1 month before the hire date.

Contact

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Tel: +44 (0)161 832 4274

Website: www.craftanddesign.com

Instagram and Twitter: @ManchesterCraft

Facebook: Manchester.Craft

Terms and conditions updated 20 01.26